



PUBLIC INFORMATION REQUEST (PIR) ONLINE SUBMISSION FORM

TEXAS
JUVENILE
JUSTICE
DEPARTMENT

When requesting data, please note that the agency is not required to create new information, perform legal research, or answer questions that provides the responsive information. **Members of the news media, please contact the Texas Juvenile Justice Department (TJJD) director of communications at (512) 490-7028 or Brian.Sweany@tjjd.texas.gov.**

To request records, documents, or data, please complete this form.

Title:

Name (First, Middle, Last):

Organization:

(If Applicable)

Email:

Confirm email:

Contact Information:

Address 1:

Address 2:

Address 3:

City:

State

Zip:

Phone:

Area Code Phone # Ext.

Fax:

Area Code Phone #

I prefer my response via:

- ☐ Fax
- ☐ E-mail
- ☐ CD (If too large to e-mail)
- ☐ Paper
- ☐ Referral to Website
- ☐ In-person pickup or viewing

PIR Description:

Describe the records you are seeking as specifically as possible (i.e., date or timeframe, subject matter, etc.)

Are you sending any attachments to Open.Records@tjjd.texas.gov?

☐ Yes ☐ No If yes, how many pages are you sending? _____

Information sent from the TJJD website is not secured or encrypted. Please do not submit Social Security Numbers (SSNs) via this form. You can provide SSNs by phone. Call the Open Records Department at (512) 490-8455.

Clear

Submit